

“For Your Information”

(A periodic publication by Sherwood Oaks)

August 14, 2026

Armstrong Telephone Service Reminder

As of today, you must dial the full 10-digit number to reach patios 101-148 and 311. If you continue to dial the 4-digit number, it will ring to an internal server that is no longer active. In addition, these patios must dial the full 10-digits to make ALL outgoing calls. See channel 950 for updates.

Staff Email Address Reminder

We transitioned from UPMC emails to Presbyterian SeniorCare (srcare) emails in May 2026. Please make sure to use the srcare email address when sending messages. Updated administrative staffing lists (including department, title, extension and email address) are available at the Reception Desk. Please note: the reception desk staff email is receptionist.so@srcare.org (there is a dot between receptionist and so).

Solicitation Policy Update

As mentioned in the previous FYI (8/5/26), we are currently reviewing and revising Sherwood Oaks' resident handbook as well as all policies and procedures. The solicitation policy has been revised and is posted on the administrative bulletin board and the back of this FYI. Questions can be directed to Mark Nord at 724-776-8497.

Resident Bulletin Boards

The resident bulletin boards in the mailroom are in the process of being reorganized. A new section has been added for community outreach. This designated area, located under the church section across from the Channel 950 schedules, is for non-Sherwood Oaks solicitations, as stated in the revised solicitation policy. This section includes but is not limited to the American Cancer Society, Girl Scouts, Humane Society, Food Drives, etc. The Sherwood Oaks Park section is now located beside the neighborhood section on the back wall. There will be no changes to the Administration or SORA bulletin boards.

Please reference the policy below that is posted on the bulletin boards. Posted items that are deemed inappropriate and/or do not follow the policy will be removed by Administration.

- Posted items should pertain to Sherwood Oaks or be of general interest to the residents.
- Posted items should go under the relevant sections.
- Items larger than 8 ½" x 11" are not permitted (exceptions include administrative items, obituaries, birthday lists and yearly scholarship recipient poster).
- Each item must be dated and have name of person posting it.
- Postings are valid for up to 14 days, unless approved by Administration.
- Duplicate postings of the same item will be removed.

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