

“For Your Information”

(A periodic publication by Sherwood Oaks)

July 8, 2026

Telephone Service

We appreciate your patience during the installation of the new phone system hardware. Please review your phone functionality, particularly the “Press 8” feature, to ensure that your number was programmed with its previous settings. Phone functionality issues should be reported to Mark Nord, Senior Director, at ext. 8497 or Sue Hoffman, Director of Residential Services, at ext. 8461.

Selling/Gifting Items to Employees

Employees are not permitted to accept or purchase household and/or personal items from you or your family/responsible party when you downsize, move to another level of care, move out, or pass away.

Items no longer wanted by a resident/family are offered to Granny’s Attic Annex #156, Sherwood Gifts, and Tiger Pause Furniture Bank in Beaver Falls, PA. Items accepted by them are marked and delivered to their facility. All remaining items become the responsibility of Sherwood Oaks. Employees must purchase items directly from Sherwood Gifts, Granny’s Attic Annex #156, or Tiger Pause.

Please note: employees who accept gifts and/or purchase these items directly from residents/families are violating Sherwood Oaks’ policy which may result in disciplinary action up to and including termination.

Hiring Independent Contractors

Are you thinking about doing any type of remodeling or construction to your residence? If so, please contact Rob Sutkowski, Director of Maintenance, at ext. 8599 to discuss the project. Residents/families are not permitted to hire independent contractors to do any type of remodeling or construction because the buildings on campus are the property of UPMC and are managed by Presbyterian SeniorCare Network (PSCN).

Ballroom Dancers

The Pittsburgh Ballroom Dancers will perform in the Auditorium on Friday, July 10 at 2:00 p.m. This program has been arranged by Roberta Breninghouse. All residents are invited to attend.

Scooter Room/Gallery Assistive Device Clean Up

Please check the Scooter Room/Gallery for any assistive devices that you own and park there when inside the building. Electric Scooters are required to be registered with security and will be labeled by an officer with your unit number. In addition, all canes, walkers, and rollators must be labeled with your name and unit number. All devices loaned to you through the Rehabilitation Department should be labeled with both your name and the Rehab. Dept. property sticker. Labeling these items helps us identify your device if lost/misplaced on campus or when the dining staff are retrieving it at the end of your meal. See sections 1.5 and 1.6 of the resident handbook for reference.

Scooter Policy/Registration form and yellow labels for assistive devices can be picked up at the reception desk. All devices not labeled by July 31 will be removed from the Scooter Room/Gallery. Questions should be addressed with the Rehabilitation Department by calling ext. 8478.

Taizé Service

A Taizé Service will be held on Monday, July 13 at 1:30 p.m. in the Auditorium. This ecumenical service encourages worshippers to use prayer, readings, simple chants from the Taizé community in France, and silence to become closer to God. It lasts about 45 minutes. A packet of materials will be provided. All are invited!

Guitarist

Join Roberta Breninghouse and her team in the Auditorium and Card Room on Monday, July 20 for an afternoon of music with Guitarist, Dale Cinski. The program begins at 2:00 p.m. All residents are invited to attend.