# "For Your Information"

(A periodic publication by Sherwood Oaks Executive Director, Annette McPeek)

## **October 7, 2019**

#### **Resident Satisfaction Survey**

The 2019 satisfaction survey will be distributed to all residents and/or responsible parties in a few weeks. The format this year has changed. Everyone will receive a paper copy of the survey. There is an email address listed on the surveys for those who wish to complete it online. Please consider completing the survey.

#### **Resident Meeting**

A resident get together is scheduled for Friday, October 18 at 1:30 PM in the Auditorium. I will be reviewing last year's resident satisfaction survey results and will be giving a campus update. A bake sale meeting will immediately follow the get together for anyone interested in staying.

#### **Resident Handbook**

The resident handbook was finalized today and sent to the printer. Each resident in independent living will receive a new binder that contains the updated handbook and most common policies. Handbooks can be picked up at the reception desk starting November 1<sup>st</sup>.

#### Sherwood Oaks' Website

The Sherwood Oaks website is in the process of getting a face lift:

- ✓ The 35-year logo will be replaced with our current logo.
- ✓ A few changes to the main page will be added.
- ✓ The updated handbook, policies and forms will be uploaded.

We are anticipating these changes to be completed in November. You can access the website by typing <a href="https://www.sherwood-oaks.com">www.sherwood-oaks.com</a> into your internet browser.

### Caregiver & Good Neighbor Awardees

Please join me in congratulating resident Joan Rycheck and volunteers Bill & Wendy David as this year's winners of UPMC's Caregiver Award and Good Neighbors Award. Joan, Bill & Wendy were nominated by Sherwood Oaks staff members. A luncheon will be held later this month for the awardees and their families.

