# "For Your Information"

(A periodic publication by Sherwood Oaks Executive Director, Annette McPeek)

# September 27, 2019

## **Skilled Nursing Entrance Doors**

The automatic doors at the entrance of the Skilled Nursing Unit are out of order. A temporary door has been installed until the replacement doors are received. The Wanderguard alarm system will continue to sound if a resident gets too close to the door. The yellow fire doors by the scooter room entrance will remain closed due to elopement precautions. You will need to manually open these doors to access the hallway by the Café, the elevator, the stairwell and the Skilled Nursing Unit.

# Flu Shot Clinic - Independent Living Residents

The flu shot clinic for independent living residents will be on Thursday, October 3<sup>rd</sup> and Thursday, October 10<sup>th</sup> from 9:30 AM - Noon in the Medical Office. No appointment is necessary. Flu shots for residents on Personal Care, Skilled Nursing and Oak Grove Center will be given on each unit. If you have any questions, please contact Betty Wright at ext. 8496.

## **Bulletin Board Guidelines**

I was asked to remind you of the guidelines for posting items on the resident bulletin boards in the mail room. Should you post, please note the following:

- Posted items should pertain to Sherwood Oaks or be of general interest to residents of Sherwood Oaks
- No item larger than 8 <sup>1</sup>/<sub>2</sub> "x 11" is permitted
- Each item <u>must</u> be dated and have name of person posting it
- Items deemed inappropriate or without a date and name on them, will be removed

We also ask that you refrain from posting anything on the employee bulletin board on the lower level. If you have any questions, please contact Phyllis Franks at ext. 8461.

## 2020 UPMC Calendars

The UPMC Senior Communities benevolent care calendar, "And Now a Word from Our Sponsors," features more than 150 residents dressed as faces on popular products and commercials. Several Sherwood Oaks residents are featured in the calendar. Each patio home, apartment and room on Personal Care, Skilled Nursing and Oak Grove will receive a complimentary calendar. The calendars will be distributed next week. One calendar will be placed into each Independent Living and Personal Care mailbox. Skilled Nursing and Oak Grove residents will receive their calendars with the daily chronicle that is handed out by the Recreational Therapy staff and volunteers.

If you do not wish to keep the calendar, we ask that you return it to the front desk. Please do not toss it in the recycle bin. Additional calendars are \$7.00 and are available for purchase at the reception desk.