

“For Your Information”

(A periodic publication by Sherwood Oaks Executive Director, Annette McPeck)

April 23, 2019

April Birthday Celebration

Find your favorite polka dot shirt, tie, hat, or accessory and wear it to our “Rock Your Dots” birthday celebration on Wednesday, April 24. Our specially themed menu includes: meatball stew and soup du jour, pepperoni pizza, scallops, popcorn chicken, round cheese ravioli, peas, squash and mini multi colored skin potatoes.

Due to the popularity of our themed events, we highly recommend making a reservation if you plan to eat dinner in the Main Dining Room this evening. Reservations can be made by calling ext. 8234.

Prescription Drugs

I wanted to remind you of a few policies that Sherwood Oaks has in place regarding prescription drugs and drug take back day:

- ✓ Staff are not permitted to sign for and/or hold any prescriptions at the reception desk, community nurse office or medical office. Please schedule a time with the pharmacy delivering your prescriptions so that you are available to sign for and accept them.
- ✓ Staff are not permitted to hold on to any unwanted, unused or expired prescription or non-prescription drugs for residents for disposal at a Drug Take Back Day. You will need to hold on to these items yourself or take them to the drop-off drug collection box in the police department lobby at the Cranberry Township Municipal Building during normal business hours for proper disposal.

Sherwood Oaks will be participating in the DEA’s National Drug Take Back Day on Friday, April 26 from 10 AM to 2 PM in the lobby. Mike Mills, Director of Security & Transportation, will oversee the collection of any unwanted, unused or expired drugs from residents and staff. This includes prescription and over-the-counter drugs. The medicine will be picked up by UPMC for proper disposal.

ACORN Editor Needed

The next issue of *THE ACORN*, the Summer edition, will be Barbara Dixon’s last issue as Editor. Thank you, Barbara, for your outstanding contributions.

We are looking for a new Editor to take over *THE ACORN*. If you are interested, please contact Tabby Alford at ext. 8460.

DAISY Award

The DAISY Award is an international program that rewards and celebrates the extraordinary compassionate and skillful care given by nurses every day.

Sherwood Oaks is proud to be a DAISY Award Partner, recognizing one of our nurses (RN or LPN) on the Skilled Nursing Unit with this special honor. Residents, visitors and staff may vote for an RN or LPN who displays the qualities listed above. Nomination forms can be found on the Skilled Nursing Unit and will be accepted until May 1.

A ceremony for the nurse chosen as the DAISY award winner will be held on Monday, May 6th at 2:00 PM in the Card Room. Residents are welcome to attend.

Room Reservations for FY 2019

In the fall of 2014, policies were created for reserving rooms on the campus for SORA meetings, functions, events, activities, etc. Accordingly, these rooms are reserved on a first come, first served basis for one fiscal year only (July 1-June 30). It also states that the chairperson or person in charge of the function should be the person reserving the room. This helps clear up confusion and prevents multiple people from reserving rooms for the same purpose. It also lets us know who to contact if we have questions concerning the reservation.

The receptionists may start taking your reservations on May 1 for fiscal year 2019. The room reservation form was recently updated; so please stop at the reception desk to pick up the correct form. If there are any conflicts with your request(s), you will be notified. Please contact Tabby Alford at ext. 8460 with questions.

We would also like to remind you that if you have visitors/guests who are attending an event or speaking at a meeting, you will need to contact security with their names at least 3 days prior to the event.

Transportation Updates – Effective May 5

The new campus transportation schedule is listed below. It includes:

- ✓ the addition of a daily 12:30 PM bus
- ✓ the addition of a 9:00 AM Saturday bus
- ✓ a time change of the daily 3:15 bus to 3:30

Updated transportation schedules will be posted on the bulletin board in the mail room and will also be distributed to residents next week. Note: The Saturday mall trips will now depart Sherwood Oaks at 9:30 AM.

CAMPUS TRANSPORTATION					
Monday – Friday		Saturday & Sunday		Holidays	
9:00 AM	5:00 PM	9:00 AM	5:00 PM	9:00 AM	3:30 PM
11:30 AM	6:00 PM	11:30 AM	6:00 PM	11:30 AM	4:30 PM
12:30 PM	7:00 PM	12:30 PM	7:00 PM	12:30 PM	5:30 PM
1:30 PM	7:30 PM	1:30 PM	7:30 PM	1:30 PM	6:30 PM
3:30 PM		3:30 PM		2:30 PM	