

# ***“For Your Information”***

(A periodic publication by Sherwood Oaks executive director, Annette McPeck)

**March 11, 2016**

## **Thank you**

The Marketing Department recently conducted a number of tours that were direct referrals by you, the residents. We would like to take this opportunity to thank all of you for your referrals, as well as your continued support of our marketing events.

## **Campus Updates**

I wanted to alert you to some updates that are coming to the campus over the next few weeks:

- The new 14 passenger bus is scheduled to arrive on Tuesday, March 15.
- Due to an employee suggestion, a stop sign will be installed at the crosswalk by the Oak Lodge/putting green area. This will allow pedestrians to walk safely to the main building and other areas on the campus.
- Two swans a swimming...In case you have not heard, two male swans will be arriving on March 21 to take residence on our lake. In doing some research, I learned that geese and swans do not get along and usually cannot live close to each other. That being said, we are hoping that the geese will slowly move to another permanent location. For everyone's safety, we ask that you do not feed the swans. A feeder will be installed by the grounds crew close to the edge of the lake. We will also be placing "Do Not Feed the Swans" signs around the lake.

## **Resident Meeting**

Please join Bill Burtner and Megan Szymanski on Tuesday, March 22 at 1:30 PM in the auditorium for a resident get together. Bill will speak to you about the Fitness Center and Megan will speak to you about the Physical Therapy department. I will also be available to answer any questions that you may have.

## **Arial Alert Magnets**

As many of you already know, Sherwood Oaks uses an Arial Alert System that allows independent living residents to "check-in" with security on a daily basis to ensure that they are safe and sound. Residents who are signed up for this service and have not "checked-in" by 11 am will get a phone call from a security guard. If you do not answer your phone and have not been seen by any staff members, the guard will visit your home. If you do not answer the door, the guard will enter your home to check on you. In addition, an Arial Alert magnet will be placed on the outside of your door letting you know that a home check was conducted and to remind you to check in every day.



If you have one of these magnets on your door or refrigerator, please return them to reception desk so they can be used by security for future visits as needed. Thank you in advance for your cooperation.

## **Reservation Reminder**

To help us continually provide good service to you and your guests while in the Main Dining Room, we ask that you keep the following reservation guidelines in mind:

- A reservation should be made for any party over four and is preferred for a smaller party when you are entertaining outside guests. Call #8659\* to make your reservations. *\*Residents of the Lakeside apartments and patio homes 601 through 613 must call 724-776-8234.*
- All reservations should be made at least two hours in advance. Reservations will be held for fifteen minutes.
- We encourage parties over 8 to come to the dining room to be seated before 6:15 PM.
- Parties of 14 or more will incur a server upcharge.

The above guidelines, in addition to other guideline/policies, can be found under the Dining Services section in the resident handbook.

## **Birthday Celebration**

Join us on Wednesday, March 30 as we celebrate March Madness. Back by popular demand is our game day inspired menu including: fish sticks, make-your-own hot dog and french fry bar, ham & turkey hoagies, pulled bbq chicken sliders, root beer and orange floats and ice cream novelties, just to name a few. We hope to see you there in your favorite team jerseys.

## **Employee Appreciation Posters**

I wanted to let you know Sherwood Oaks joined the nation in celebrating National Employee Appreciation Day on March 4, 2016. Every department manager compiled statistics from their department for 2015 and made very colorful and informative posters thanking their staff. The posters are hanging on the wall across from the resident storage room on the lower level. I encourage you to stop by and read them. You may be surprised by some of the statistics. A full article will be featured in April's ACORN.