

“For Your Information”

(A periodic publication by Sherwood Oaks president, Mark Bondi)

January 30, 2015

New Reception Desk Hours

I wanted to let you know that beginning Sunday, February 1, 2015, the reception desk will close at 8:30 PM, an hour earlier than normal. Phone calls coming in after that time will be answered by the Skilled Nursing unit.

If a bus is needed for group transportation after an activity or movie ends, and the reception desk has closed, you are asked to call the gatehouse at extension 8155 to request a ride. If you are returning any keys after 8:30 PM, please place them on the counter and Security will lock them up.

If you have visitors checking in to the Oak Lodge or a guest suite after hours, the keys and welcome envelope will be left at the gatehouse for them to pick up as they enter the campus.

Elevator Out of Service

As you may already know, Elevator #2, just outside the Scooter Room/Gallery, is out of service for six to eight weeks. If you need to get to the lower level, you can use the elevator behind the reception desk or the one on the Skilled Nursing unit. If you need to get to the 2nd floor, you can only use the elevator on the Skilled Nursing unit; the elevator behind the reception desk does not go to the 2nd floor. Skilled Nursing has been cleared of most flu concerns, so you may enter the unit to get to the elevator.

Mail Updates

The postal carrier asked me to remind you that if you receive mail for someone who does not reside at your address, please do not cross out the name or write on the envelope. Please just give the mail to the receptionist.

The postal carrier also requested that residents do not enter the mail room until she is done with the deliveries and the ropes are down.

Pet Reminder

I would like to remind you to please review the pet policy as stated in the resident handbook. In short, pets are to be kept under control and are not permitted in any of the dining areas.

The handbook is available online by typing Sherwood Oaks Resident Handbook into your browser. Next, click on the Resident Handbook-Sherwood Oaks link, then click on Resident Handbook 2014 Final Copy.

Dining Services News

If you would like your take-out ice cream placed in the card room freezer, please let your server know.

Kitchen tours have been scheduled for Wednesday, February 4 and 11. Each tour is limited to 12 people. If you are interested in attending a tour, please sign up on the sheet in the mail room.

If you order a home-delivered meal, we now offer the following beverages: ginger ale, diet ginger ale, 8oz milk, 4oz juice -apple, cranberry, orange, low-sodium V-8, 8oz iced tea or lemonade.

The first date for the Murder Mystery dinner show “Montana Marie Gets Gunned Down at Three” is fully booked. We still have 12 seats available for the 2nd show on Tuesday, February 17 at 5:00 PM in the auditorium. The cost is a meal credit plus \$20 which will be billed to your account. Please call Jesse Komara at ext. 8505 for reservations.

Older Appliances

Do you have older appliances? If so, consider having our maintenance staff check them for safety. One of the most common problems are frayed electrical cords. If you would like your appliances checked, please call Beverly English at extension 8477 or fill out a work order. Work orders are available at the front desk.