

# ***“For Your Information”***

(A periodic publication by Sherwood Oaks Executive Director, Annette McPeck)

**January 20, 2017**

## **Phone System Update**

Due to technical difficulties; the new telephone system will not be implemented today at 5:00. I will let you know when another date has been chosen.

## **Furniture Update**

Starting at 7:00 AM on Monday January 23<sup>rd</sup>, furniture delivery and installation will begin. This will include Dining Room chairs, Café chairs and Lobby furniture. Efforts have been made to ensure limited disruption. Thank you for your patience.

## **Furniture Sale**

There has been some interest from residents in purchasing chairs. Café or Dining Room chairs may be purchased for \$25 each including delivery. Please call the receptionist if you are interested and she will compile a list. Once the list is finalized, those chairs will be placed in the auditorium for your selection. Our goal is to have the chairs delivered to you by Friday, January 27<sup>th</sup>.

Many items will be donated to Life Steps, a non-profit organization. Items they cannot use will be offered to employees for purchase.



# Go Steelers!